



STAFF REPORT TO THE COMMITTEE OF THE WHOLE

Report No: TR2021-21

June 17, 2021

From: Kimberley Goyette – Director of Finance/Treasurer

RE: Work Plan Updated for June 17, 2021

Recommended Motion:

THAT the Committee of the Whole receives report TR2021-21, the Director of Finance 2021 Workplan updated as of June 17, 2021 for information purposes only.

Background / Analysis:

The Treasury Department continues to work and update policies and procedures.

A Request for Proposal for Building Assessments was awarded in order to determine risk, condition, and lifecycle analysis of our assets for input into our Asset Management plan and ultimately to create the Levels of Service plan which is legislated under O. Reg 588/17. The consultants will be doing on-site visits of 22 buildings starting July 5th, 2021.

Currently there are two properties awaiting tax sale scheduled for May 20, 2021. Due to the lock down, a public tender opening could not be held and so this has been postponed until August 2021.

Tax arrears in excess of two years has how been determined. Strong letters indicating that payment plans need to be arranged or taxes paid in full for accounts that are two years in arrears. Account holders who have not honoured previous payment arrangements or have ignored our requests are getting final notices indicating we will be moving forward with the registration process. We are getting some feedback on these properties with approximately \$39,000 collected. A lot of these property owners are simply ignoring us so we will be starting tax registration procedures by mid-July. This is a very time-consuming process and will involve about 25 properties to start, with another 20 properties have the registration process start in August.

The auditor presented the 2020 financial statements to Council on June 14, 2021, which were approved. Final year-end adjustments are currently being processed.

Alternatives:

Financial Implications:

Attachments & Relevant Legislation:

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk