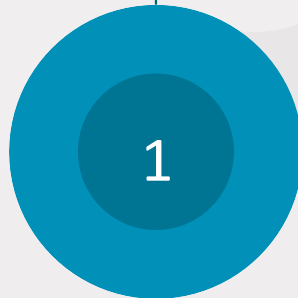


Clear Cutting By-law - Applicant Guide

Consultation with Township

Consult with Township By-law Department if you are planning to clear cut woodlands with an area of 2.47ac (1 ha) or greater within one Roll number.



If submitting application:

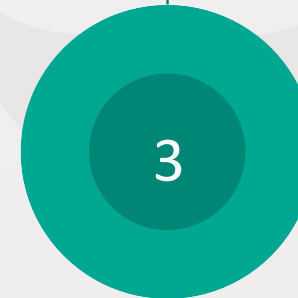
The applicant gathers information for application.

TIMELINE DEPENDENT ON APPLICANT.

Submit Application

Submit application (Schedule B) and Fee (Schedule D) for Clear Cutting permit with required comments from Step 2.

TIMELINE DEPENDENT ON APPLICANT.



Contact required for Authorities

The Planning Department will contact the required authorities for comments. See Section 6 of the Clear Cutting By-law.

APPROXIMATELY 2 WEEKS.

Approval
The Township Officer will issue a Tree Clear Cutting permit to be posted on the subject lands. See **Schedule C.**

WITHIN 30 DAYS OF SUBMISSION OF APPLICATION



SCHEDULE "B"

APPLICATION FOR PERMIT TO HARVEST TREES

TOWNSHIP OF NORTH GLENGARRY
90 Main Street South, PO BOX 700
Alexandria, K0C 1A0

Telephone: (613) 525-1116

Name of Applicant _____ Phone _____

Email _____

Applicant's Mailing Address _____

Owner of Property _____ Phone _____

Civic Address of Property Under Application _____

Concession: _____ Lot: _____ Part Lot: _____ Zoning _____ Parcel Size: _____ (ac)

Size of area proposed to be harvest: _____ (ac)

Name Contractor/person responsible for cutting: _____ Phone number: _____

1. Attached to and forming part of this Application is an accurate site plan of the property drawn correctly showing:

- i) neighboring properties and buildings
- ii) entrance and access
- iii) the locations of all trees presently on the property to be harvested
- iv) the location of all abutting streets and lanes;
- v) dimensions of the property;
- vi) location of all existing trees;
- vii) disposal method: location of burning piles, shredding, and describe how it will be removed.
- viii) location of all burning piles, rubble piles, and any other material left after harvesting
- ix) location of watercourses and drains, setbacks from watercourses and drains
- x) location of any known Provincially Significant Wetlands (PSW), or Areas of Natural and Scientific Interest (ANSI);
- xi) directional markings showing north.

2. Trees marked in red on the attached sketch are proposed to be harvested or removed and trees marked in green are proposed to be retained.

Please ensure the following items are included with the completed Application:

a) \$50/0.4ha (1 ac), up to a maximum of \$500

b) Sketch Plan

Harvesting start date: _____

Harvesting end date: _____

NOTE: Site plan for this application or see attached.

3. I agree that the tree cutting operations will be conducted in accordance with the Clear Cutting By-law 43-2021 or any order issued under it and that I am familiar with the contents and requirements of that by-law. I am aware that the wood or debris piles shall be removed within the two (3) year permit period.

Dated this _____ day of _____, 20__.

Signature of Applicant

Where the Applicant is not the registered owner of the property, this Application will not be considered complete or processed until the registered owner signs below.

I, _____, of [print owner's name]

[owner's mailing address] [postal code]

[telephone #]

[email address]

Being the registered owner of the property described in this Application, I hereby consent to this Application being made and to the issuance of a Permit to the Applicant. I certify that the information in this Application is correct and true and acknowledge that I am the person responsible for compliance with all provisions Clear Cutting By-law _____.

Dated this _____ day of _____, 20__.

Signature of Owner

The applicant must apply for a Burn Permit and contact the Fire Department before burning trees, as per the Open-Air Burning By-law.

4. APPROVAL

Signature of Township Officer

OFFICE USE ONLY:

AUTHORITIES TO BE CONTACTED BY TOWNSHIP OFFICER PRIOR TO ISSUING PERMIT TO HARVEST

WOODLANDS

The following authorities have been contacted by the Township Officer:

- (a) _____ the By-law Department
- (b) _____ the Fire Department
- (c) _____ the Public Works Department at The Township of North Glengarry
- (d) the Transportation Department at the County of Stormont, Dundas and Glengarry if the lands are located along a County Road.
- (e) _____ Raisin Region Conservation Authority OR South Nation Conservation Authority (if deemed necessary)
- (f) _____ The Township Planning Department notified adjacent neighbours by regular mail a minimum of two weeks before issuing the clear-cutting permit for information purposes only.

SCHEDULE “C” PERMIT TO HARVEST TREES

A permit is hereby issued by the Township of North Glengarry to harvest trees,as per Clear Cutting By-law [redacted] as outlined below:

File No.

T-

Owner/Applicant: _____

Address: _____

LOT: _____ CON: _____ MUNICIPALITY: _____

Description of area and trees to be harvested:

Note: A Township Officer or their designate may enter the property to inspect the lands andthe tree harvesting practices.

Conditions:

DATE OF EXPIRY (3 YEARS MAXIMUM): _____

DATE OF ISSUE: _____

SCHEDULE “D”

FEE SCHEDULE

Permit to harvest Woodlands **\$50/0.4ha (1 ac)(1**
Permit per property) **To a maximum of \$500**
Harvesting must be completed within 3 year of permit issuance.

Extension of Approved Permit **\$50/0.4ha (1 ac)**
One year extension. **To a maximum of \$500**

Additional Fees may apply from the appropriate Conservation Authority(i.e. Watershed Jurisdiction).

*** 10% of the fees will directly fund the Township’s tree replanting efforts.**

SCHEDULE "E"

WORK ORDER (REHABILITATION OR REPLANTING)

Date: _____

Owner: _____

Municipal Address / Legal Description

LOT: _____ CONCESSION: _____ MUNICIPALITY: _____

Municipal Address: _____

BE ADVISED that on _____, an inspection to your property, as noted above, revealed a violation of the Township’s Clear Cutting By-law No. 43-2021.

YOU ARE HEREBY DIRECTED AND ORDERED TO forthwith stop, halt, cease, and desist from any and all works associated with the destruction of trees or removal thereof, and, to rehabilitate and replant the trees that have been injured and or harvested from your property.

IT IS HEREBY CHARGED THAT THE VIOLATION ABOVE NOTED BE REMEDIED, THROUGH REHABILITATION OR REPLANTING ON OR BEFORE:

(Date)

THE FOLLOWING WORK REHABILITATION OR REPLANTING WORK IS TO BE DONE ON THE LANDS:

TAKE NOTICE that if such violation is not remedied within the time specified in this order, **the Township may undertake the rehabilitation or replanting of the trees at the expense of the owner.** Failure to comply with this order may also leave the Township of North Glengarry with no alternative but to **initiate legal proceedings** without further notice.

FURTHER BE ADVISED that **Schedule “G” of the Clear Cutting By-law No. 43-2021, allows the Township to fine any person who violates any of the provisions of the By-law.**

Thank you in advance for your anticipated cooperation. Should you have any questions, please contact the undersigned between the hours of 8:00am to 4:00pm., Monday through Friday at 613-525-1116.

Signature of Township Officer

SCHEDULE "F" STOP

WORK ORDER

YOU ARE HEREBY DIRECTED AND ORDERED to forthwith stop, halt, cease, and desist from any and all works associated with the destruction of trees or removal thereof from those lands comprising:

Date: _____

Owner: _____

Municipal Address / Legal Description

LOT: _____ CONCESSION: _____ MUNICIPALITY: _____

Municipal Address: _____

BE ADVISED that on _____, an inspection to your property, as noted above, revealed a violation of the Township’s Clear Cutting By-law No. 43-2021.

IT IS HEREBY ORDERED THAT ALL DESTRUCTION OR REMOVAL OF TREES BE STOPPED ON OR BEFORE:

(Date)

DESCRIPTION OF INFRACTION:

Effective Order Date: _____ To: _____

TAKE NOTICE that if such violation is not remedied within the time specified in this order, the Township may undertake the rehabilitation or replanting of the trees at the expense of the owner. Failure to comply with this order may also leave the Township of North Glengarry with no alternative but to initiate legal proceedings without further notice.

FURTHER BE ADVISED that Schedule "G" of the Clear Cutting By-law No. 43-2021, allows the Township to fine any person who violates any of the provisions of the By-law.

Thank you in advance for your anticipated cooperation. Should you have any questions, please contact the undersigned between the hours of 8:00am to 4:00pm., Monday through Friday at 613-525-1116.

Signature of Township Officer

SCHEDULE “G”

Set fines, to be approved later by the Province.