

	Community Services Tasks	Deliverable	Involvement	2021				2022	Progress
				Q1	Q2	Q3	Q4		
Strat Plan	Communications plan - Action Items	Ongoing	SH, AL, NC						Plan approved by Council and implemented at Department level
	Community Gaps Analysis	Ongoing	DC, AL						Outline prepared for quotes from consultants
	Creation of Twitter and Instagram accounts	Done	NC						Links integrated in the Township's website
	Development and Marketing Strategy - hiring of Coordinator	Completed	SH, AL						Started February 16, 2021
	Development and Marketing Strategy Next Steps	Ongoing	DC, AL + CDevCtee						Updates provided monthly to the Community Development Committee
	Development Town Hall in Maxville	Postponed	Postponed						Postponed due to Covid-19
	Creation of Development package for land owners	Ongoing	DC, AL						Temporary replacement for Town Hall
	Creation of Prospectus for available land	Ongoing	DC, AL						Working with designer on the prospectus template
	Creation of Development Advisory Team	Completed	DC, AL						
	Creation of Marketing Work Group	Completed	DC, AL						Composed of staff and 2 members of the Community Development Committee
	Recruitment of Ambassadors	Ongoing	DC, AL						Will be launched along with videos for property developments
	Development of vacant lands available for sale in NG list	Completed	DC						List will be used for Development Charges Study and land development
	Development of video for marketing	Ongoing	DC, AL						Video promoting "We have it in NG"
	Integration of eScribe Tool in Website	Completed	AL, SH						Finalized
	Integration of Form Building in Website	Completed	AL, SH						Finalized
	Maximize the use of recreation facilities by identifying opportunities and gaps in current usage of facility times.	Ongoing	Rec Dept						Affected by COVID-19
	Provide training to all departments on excellence in customer service.	Ongoing	All Departments						
Capital	EcDev - Interpretive Panels	Ongoing	AL, NC						Information to be shared with ACHC
	KingGpk - Electrical Panel	Ongoing	JD						Expected Summer 2021
	IP - Interlocking sidewalk repairs	Completed	JD						Repairs are occurring during the 3rd and 4th week in April 2021

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	Millsq - Architectural Design - Next Steps	Ongoing	AL						Plans presented to Council on March 8, 2021 and public consultation conducted by BTE
	MSC - Decommissioning of wells	Completed	AL, JA						Finalized June 2021
	Admin - Business & Community Awards Gala	Ongoing	AL, MD						Will be presented to Council as part of the 2022 budget
	Admin - Fire Safety Plans for Facilities	Completed	AL, JA, JD, NH						Plans revised and changes made to reflect updates to facilities
	Admin - Grants - Celebrate Canada - Application 2021	Ongoing	AL						Positive response received from Celebrate Canada
	Admin - Grants - Seniors - Application 2021	Ongoing	AL, SD						Waiting on response for equipment purchase for Lawn Bowling at the Dome
	Admin - Implementation of COVID-19 Reopening Plans for Island Park, Tim Hortons Dome, Maxville & District Sports Complex and Glengarry Sports Palace	Ongoing	AL, SD, MD, JA, JD,						Plans revised according to changing directives issued by the Province and Public Health
	Admin - Recreation Policies and Procedures	Ongoing	AL, JA, JD, NH						Documents reviewed annually
	Admin - Staff Regulatory Training	Ongoing	AL, JA, JD, NH						Workplace Health & Safety courses continuing
	Dome - Programming - 2021 Flag Football	Ongoing	SD, JD						Program for Fall start
	Dome - Programming - 2021 Winter/Spring Boys & Girls Club	Cancelled	AL						Program started in March but paused due to lockdown
	Dome - Programming - 2021 Fall Boys & Girls Club	Ongoing	AL						Program started in September 2021
	Dome - Programming - 2021 Women's Volleyball	Ongoing	AL, MD, SD						Program to start in November 2021
	Dome - Programming - Badminton	Ongoing	SD, JD						Re-evaluating program for Fall start
	Dome - Programming - Golf	Ongoing	SD						
	Dome - Programming - Hybrid Soccer League	Cancelled	SD, JD						Cancelled due to low participation (COVID-19)
	Dome - Programming - Nordic Track for Seniors	Ongoing	AL, SD						Re-evaluating program for Winter start
	Dome - Programming - Running Prog 2021 Winter Session	Cancelled	AL, JD						Cancelled due to COVID-19 lockdown
	Dome - Programming - Running Prog 2021 Fall Session	Ongoing	SD						Re-evaluating program for 2022
	Dome - Programming - Soccer Skills Workshop	Ongoing	SD						In planning stages
	Dome - Programming - Sportball Spring 2021	Cancelled	SD						Cancelled due to COVID-19 lockdown
	Dome - Programming - Sportball Fall 2021	Ongoing	SD						Program will run in 2022

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Dome - Repairs and signage resulting from Fire Inspection	Completed	JD					Deficiencies corrected and information panels have been installed were required	
Dome - Viking Fire Suppression System Inspection	Completed	AL, JD					Annual inspection done	
Dome - Viking Fire Suppression System Repairs	Completed	JD					Issued fixed and compliance certificate obtained	
Dome, GSP, MSC, IP - Programming - 2021 Family Day	Cancelled	Rec Dept					Cancelled due to COVID-19 lockdown	
Dome, GSP, MSC, IP - Programming - 2021 March Break	Cancelled	Rec Dept					Cancelled due to COVID-19 lockdown	
Dome, GSP, MSC, IP - Programming - 2022 Family Day	Ongoing	Rec Dept					In planning stages	
Dome, GSP, MSC, IP - Programming - 2022 March Break	Ongoing	Rec Dept					In planning stages	
EcDev - Arts, Culture & Heritage Committee Support	Ongoing	AL, NC					Ongoing	
EcDev - Community Development Committee Support	Ongoing	AL, DC, NC					Ongoing	
EcDev - Community Grants Applications/Approvals	Completed	AL					Approved by Council on March 8, 2021	
EcDev - Community Grants Program Review	Completed	AL					Approved by Council on May 10, 2021	
EcDev - Community Grants Program intake opened	Ongoing	AL, NC					Intake closes on October 30th, 2021	
EcDev - Community Improvement Plan Public Consultation and Review	Ongoing	AL, NC					Finalized and approved by Council in October 2021	
EcDev - COVID-19 Response - Business Support	Ongoing	AL, NC					Working with Maxville & Alexandria Chambers to support local businesses	
EcDev - COVID-19 Response - Employer Support	Ongoing	AL, NC					Working with various ministries & SDG EcDev to ensure that needs of business owners are heard at various government levels and shared back with owners	
EcDev - COVID-19 Response - Social Media Postings on Facebook, Instagram and Twitter & Website updates	Ongoing	AL, NC					Sharing of information on Facebook & Website	
EcDev - COVID-19 Response - Ministry of Tourism, Culture and Heritage	Ongoing	EcDev, AL					Coordinating with Ministry to support organizations in North Glengarry that have received funding under the grant (reporting requirements & additional funding)	
EcDev - Glengarry Routes Tour	Ongoing	AL					Virtual Historical Driving Tour partnered with South Glengarry & Glengarry Pioneer Museum. Expanding for 2022.	

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Other	EcDev - NG Community Grants Café	Ongoing	AL, NC, SDG Counties						Working with SDG Counties on revised version of Community Grants Café
	EcDev - NG Tourism Grants Café	Ongoing	AL, NC, SDG Counties						Working with SDG Counties on revised verion of Tourism Grants Café
	EcDev - Regional Incentives Program	Ongoing	AL, NC						Ongoing
	GSP - Ball Diamond pitching mound	Finalized	AL, NH						ARA and Glengarry Minor Baseball partnered for pitching mound
	GSP - Engineering & Program Management Services	Awarded	AL						Contract awarded to Barry Bryan Associates
	GSP - Engineering Plans	Ongoing	AL, NH						RFT to be issued on October 23, 2021
	GSP - Fibre Project	Completed	AL, NH						Fibre available in building
	GSP - Painting projects	Ongoing	NH, GL						Painting of stairwells, coat vestibule and others
	GSP - Programming - 4 on 4	Cancelled	MD, SD,						Cancelled due to COVID-19 lockdown
	GSP - Programming - Youth Broomball	Cancelled	MD, SD,						Cancelled due to COVID-19 lockdown
	GSP - Refrigeration Plant Certification TSSA	Completed	AL, NH						New insurance provider inspection occurred in April 2021 for boilers and vessels conformity
	GSP - Repairs and signage resulting from Fire Inspection	Completed	NH						Deficiencies corrected and information panels have been installed were required
	GSP - Staff room reorganization	Completed	AL, NH						Lockers, storage unit, table and chairs added or replaced
	IP - Aquatic Vegetation Removal 2021 Permit	Completed	AL						Application submitted October 1, 2020 & received December 2020
	IP - Aquatic Vegetation Removal in Pond	Completed	Public Works						Project completed
	IP - Aquatic Vegetation Removal Report to DFO	Completed	AL						Report submitted to DFO
	IP - Canada Day Activities	Completed	AL						Virtual format for 2021
	IP - EOHU Kitchen Inspections	Completed	AL, JD						Yearly inspections
	IP - EOHU Mill Pond Water Monitoring	Completed	AL						Weekly water sampling by EOHU ended
	IP - EOHU Splash Pad Inspection	Completed	AL, JD						Yearly inspections
	IIP - Fishing Derby	Ongoing	AL, JD						To be held on Family Day 2022
	IP - Fireworks	Ongoing	AL						Fireworks booked for December 4, 2021 at 8 pm
	IP - Scaled down Illumination of Island Park	Ongoing	AL, JD						Staff sorting through previous equipment from Festival of lights

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IP - Geese Mitigation Program - oiling of eggs	Completed	NH, GB					Work performed in the Spring 2021	
IP - Geese Mitigation Program - Permit	Completed	AL					Permit obtained	
IP - Geese Mitigation Program - Report	Completed	AL					Report submitted to Ministry of Natural Resources	
IP - Playground Inspections	Ongoing	Parks Dept					Weekly visual inspections by grass-cutting staff and start of season, mis-season and end of season inspections done by Parks Staff at playgrounds in Island Park	
IP - Programming - Winter Boys & Girls Club	Cancelled	AL, SD, MD					Cancelled due to COVID-19 lockdown	
IP - Programming - Fall Boys & Girls Club	Ongoing	AL, SD, MD					Program started September 2021	
IP - Programming - Summer Camp Boys & Girls Club	Completed	AL, SD, MD					6 week program Summer 2021	
IP - Repairs and signage resulting from Fire Inspection	Completed	JD					Heat sensors and information panels have been installed were required	
IP - Replacement of accessible ramp on children's play structure	Completed	JD					Ramp replaced (lifecycle) and now conforming to AODA & Building Code requirements	
MSC - Community Kitchen Program	On-hold	AL, SD					Waiting for Public Health Directives	
MSC - Glengarry Sports Hall of Fame 2021	Cancelled	JA					Moved to 2022	
MSC - Playground Inspections	Ongoing	Parks Dept					Weekly visual inspections by grass-cutting staff and start of season, mis-season and end of season inspections done by Parks Staff at playgrounds in Maxville	
MSC - Programming - 2021 Spring Youth Floor Hockey	Cancelled	JA, SD					Cancelled due to COVID-19 lockdown	
MSC - Programming - Kilt Skate 2021	Completed	AL & Others					Now a "Home Edition"	
MSC - Programming - tennis, pickleball, basketball, walking track	Completed	AL, JA, SD					Open to the public over the summer and stopped due to 2021/2022 ice season	
MSC - Refrigeration Plant Certification TSSA	Completed	AL, JA					New insurance provider inspection occurred in April 2021 for boilers and vessels conformity. TSSA certificates received.	
MSC - Repairs and signage resulting from Fire Inspection	Completed	JA					Deficiencies corrected and information panels have been installed were required	

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MSC - Repairs to Lead Hand Office	Completed	JA		Complete				Refurbishment of office to conform to COVID-19 distancing requirements
MSC - Snow guards	Completed	JA		Complete				Installed to protect canopy and HVAC System
MSC - Summer Camp	Completed	AL, JA		Execution	Complete			Half-day camp with Youth Unlimited - Details being finalized
Recreation Associations - Playground inspections	Ongoing	Parks Dept		Execution	Execution	Execution		Weekly visual inspections by grass-cutting staff and start of season, mid-season and end of season inspections done by Parks Staff at playgrounds in Apple Hill, Dalkeith, Dunvegan and Glen Robertson

Preparation 

Execution 

Complete 