



STAFF REPORT TO COUNCIL

Report No: TR2022-12

April 8, 2022

From: Kimberley Goyette – Director of Finance/Treasurer

RE: Work Plan Update for April 2022

Recommended Motion:

of the

THAT the Council of the Township of North Glengarry receives report TR2022-12 the Departmental Workplan Update – April 2022 from the Treasury Department, for information purposes only.

Background / Analysis:

The Treasury Department held tender openings for three properties in the Township on March 17th. One property paid in full prior to the sale and thus the registration was cancelled. The other two properties have now paid in full, and the title transferred to the new owners' names. The remaining funds will be submitted to the Superior Court of Justice on the week of April 11th, 2022. Another tax sale is scheduled for August 24, 2022, unless payment is received in full prior to that time.

The final Municipal Audit was conducted February 28 to March 11, 2022 and seemed to go well. We are now waiting for final adjustments to be recorded and the audited financial statements to be presented. These are expected by the beginning of May.

Rebecca Russell, the Director of Financial Services and Elizabeth McCormick, Finance Manager came on March 22, 2022, to assist us with uploading the asset management information into CityWide. A successful template was created. The information for all 23 buildings has now been collected in the templates and will be uploaded into CityWide in the near future. There is still an issue with some of the upload information which is being addressed with CityWide. The Public Works Department will be working on bridges, culverts and roads in the near future.

The new Asset Management Plan is planned to be brought forward to Council for approval by no later than June of 2022. The priority right now is on this plan.

These are the highlights of the department at this time.

Alternatives:

N/A

Financial Implications:

N/A

Attachments & Relevant Legislation:

Excel formatted Work Plan Schedule

Others Consulted:

N/A

Reviewed and approved by:
Sarah Huskinson, CAO/Clerk

