

	Community Services Tasks	Deliverable	Involvement	2022				2023	Progress
				Q1	Q2	Q3	Q4		
Strat Plan	Commercial Gaps Analysis	Ongoing	DC, AL						Consultants will provide updated at March 2022 Meeting
	Commercial Gaps Analysis - Production of Videos for business attraction	Ongoing	DC, AL, NC						Video footage shot in North Glengarry in February 2022
	Communication through Twitter and Instagram accounts	Ongoing	NC						Links integrated in the Township's website
	Communications plan - Action Items	Ongoing	SH, AL, NC						Plan approved by Council and implemented at Department level
	Creation of Development package for land owners	Completed / Ongoing	DC, AL						Information distributed but communication ongoing with property owners
	Creation of Prospectus for available land	Ongoing	DC, AL						Working with designer on the prospectus template
	Development and Marketing Strategy	Ongoing	DC, AL + CDevCtee						Strategy initiated in February 2021. Updates provided monthly to the Community Development Committee
	Development and Marketing Strategy - Production of Marketing Strategy	Ongoing	DC, AL						Document being revised by Marketing Working Group
	Development and Marketing Strategy - Production of Videos for residential attraction	Ongoing	DC, AL, NC						Video footage shot in North Glengarry in February 2022 and production to be completed by May 2022
	Development of vacant lands available for sale in NG list	Completed / Ongoing	DC						Completed and used for OP, Growth Study, Commercial Gap Analysis, and Development Charges Study
	Maximize the use of recreation facilities by identifying opportunities and gaps in current usage of facility times.	Ongoing	Rec Dept						Affected by COVID-19 but should improve with the lifting of the restrictions by the Province
	Provide training to all departments on excellence in customer service.	Ongoing	All Departments						
	Recreation Reservation and Program Booking Software	Ongoing	MD, SD, AL						New contract with Book King approved by Council in February 2022. Expected launch in Summer 2022.
	Recruitment of Ambassadors	Ongoing	DC, AL						Will be launched along with videos for property developments
	EcDev - Bench and Cement Munro McIntosh Location	Ongoing	NC, Public Works						Summer installation

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Capital	EcDev - Glengarry Routes Map	Ongoing	NC, AI						To be updated once SDG panels and other locations are identified
									Banners have been completed. Brackets produced by the Public Works Department
	EcDev - Remembrance Day Banners	Ongoing	NC, Public Works						Working with SDG on two panels
	EcDev - SCG Interpretive Panels	Ongoing	AL, NC						Condenser ordered & rooftop repairs scheduled for May
	GSP - Installation of condenser & rooftop repairs	Ongoing	AL, NH						Construction to start imminently
	GSP - Refurbishment of arena surface & bleachers	Ongoing	AL, NH						Play structure ordered. Delivery expected in Spring 2022.
	IP - Play Structure	Ongoing	JD						RFT for skatepark prepared.
	IP - Skatepark	Ongoing	AL, JD						Plans presented to Council on March 8, 2021 and public consultation conducted by BTE
	Millsq - Architectural Design - Next Steps	Ongoing	SDG Counties, AL						Engineering designs underway. RFT issued Onsite meeting with contractors.
	MSC - HVAC System	Ongoing	AL, JA						
	Admin - Accessibility Plan	Ongoing	Township						Accessibility plan will be reviewed once move to new building is completed
	Admin - Bar Inventory for facilities	Ongoing	AL, MD, Lead Hands						Built robust system for inventory and auditing of bar.
	Admin - Business & Community Awards Gala	Ongoing	AL, MD						Event will take place in September 2022
	Admin - Grants - Celebrate Canada Application 2022	Completed	AL						\$8,000 in funding obtained.
	Admin - Grants - Community Revitalization Application 2021	Completed	AL						Contribution Agreement signed.
	Admin - Grants - Ontario Trillium Application 2021 - HVAC System in Maxville arena	Completed	AL						Grant received and process started
	Admin - Grants - Seniors Community Grant - Application 2022	Completed	AL, SD						Grant request declined due to oversubscription
	Admin - Implementation of COVID-19 Reopening Plans for Island Park, Tim Hortons Dome, Maxville & District Sports Complex and Glengarry Sports Palace	Completed	AL, SD, MD, JA, JD,						Plans revised according to changing directives issued by the Province and Public Health
	Admin - Insurance cost for facility renters	Completed	AL, SD, MD						Insurance rates incorporated into the User Fees and Charges By-law
	Admin - Recreation Policies and Procedures	Ongoing	AL, JA, JD, NH, SD, MD						Documents reviewed annually

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	Admin - Staff Regulatory Training	Ongoing	AL, JA, JD, NH						Workplace Health & Safety courses continuing
	Dome - Programming - 2022 Flag Football	Ongoing	SD, JD						Drop-in program on Sundays until end of April
	IP - Programming - 2022 Winter/Spring Boys & Girls Club	Ongoing	AL, SD						Program on-going
	Dome - Programming - 2022 Winter/Spring Boys & Girls Club	Ongoing	AL, SD						Program on-going
	Dome - Programming - 2021/2022 Women's Volleyball	Ongoing	AL, MD, SD						Program started in November 2021 until end of April 2022
	Dome - Programming - Badminton	Ongoing	SD						Available to users to book
	Dome - Programming - Golf	Ongoing	SD, JD						Available to users to book
	Dome - Programming - Hybrid Soccer League	Ongoing	SD, JD						Started in February 2022 on Monday evenings
	Dome - Programming - Nordic Track for Seniors	Ongoing	AL, SD						Re-evaluating program for Winter 2023 start
	Dome - Programming - Sportball Winter 2022	Completed	SD						Started in February 2022 until March 26, 2022
	Dome, GSP, MSC, IP - Programming - 2022 Family Day	Completed	Rec Dept						
	Dome, GSP, MSC, IP - Programming - 2022 March Break	Completed	Rec Dept						
	EcDev - Arts, Culture & Heritage Committee Support	Ongoing	AL, NC						Ongoing
	EcDev - Community Development Committee Support	Ongoing	AL, DC, NC						Ongoing
	EcDev - Community Grants Applications/Approvals	Ongoing	AL, NC						Intake will open in the fall 2022
	EcDev - Community Grants Program Review	Ongoing	ACHC, AL, NC						Ongoing
	EcDev - COVID-19 Response - Ministry of Tourism, Culture and Heritage	Ongoing	EcDev, AL						Coordinating with Ministry to support organizations in North Glengarry that have received funding under the grant (reporting requirements & additional funding)
	EcDev - My Main Street Program	Ongoing	DC, NC, AL						Grant received and process started
	EcDev - COVID-19 Response - Social Media Postings on Facebook, Instagram and Twitter & Website updates	Ongoing	AL, NC						Sharing of information on Facebook & Website
	EcDev - COVID-19 Response - Business Support	Ongoing	AL, NC						Working with Maxville & Alexandria Chambers to support local businesses
	EcDev - COVID-19 Response - Employer Support	Ongoing	AL, NC						Working with various ministries & SDG EcDev to ensure that needs of business owners are heard at various government levels and shared back with owners

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Other	EcDev - NG Community Grants Café	Ongoing	AL, NC, SDG Counties						Working with SDG Counties on revised version of Community Grants Café for May - CIP and Regional Incentives Program
	EcDev - Regional Incentives Program	Ongoing	AL, NC						Ongoing
	GSP - Field repairs	Ongoing	NH						Clean-up of fields has started.
	GSP - Refrigeration Plant Certification TSSA	Ongoing	AL, NH						Scheduled for Spring 2022
	GSP - TSSA Inspection Elevator	Ongoing	NH, AL						Red Tagged for electrical panel and LED light cover. Electrical panel will be relocated.
	IP - Aquatic Vegetation Removal Mill Pond 2022 Permit	Completed	AL						Application submitted October 1, 2021 & discussions with DFO in January 2022. LOA Received in March 2022.
	IP - Aquatic Vegetation Removal Loch Garry 2022 Permit	Completed	AL						Application submitted October 1, 2021 & discussions with DFO in January 2022. LOA Received in March 2022.
	IP - Canada Day Activities	Ongoing	AL						Working with Lions Club on event
	IP - EOHU Kitchen Inspections	Ongoing	JD						Completed in early April
	IP - EOHU Mill Pond Water Monitoring		AL						Will start in late spring 2022. Working with EOHU on communication plan.
	IP - EOHU Splash Pad Inspection		JD						Completed in early April
	IP - Fishing Derby	Completed	AL, JD						Held on February 20, 2022
	IP - Fireworks	Completed	AL						Fireworks booked for July 1, 2022
	IP - Geese Mitigation Program - oiling of eggs	Ongoing	NH, GB						Work performed in the Spring 2022
	IP - Geese Mitigation Program - Permit	Ongoing	AL						New permit required for 2023
	IP - Playground Inspections	Ongoing	JD, GB						Spring inspections scheduled for end of April 2022.
	IP - Programming - Winter Boys & Girls Club	Ongoing	AL, SD, MD						Program on-going
	IP - Programming - Summer Camp Boys & Girls Club	Ongoing	AL, SD, MD						8 week program Summer 2022 - registration launched
	MSC - Community Kitchen Program	On-hold	AL, NC						Waiting for Public Health Directives
	MSC - Glengarry Sports Hall of Fame 2022	Ongoing	JA						Event will be held in August 2022
	MSC - Playground Inspections	Ongoing	JA, GB						Spring inspections scheduled for end of April 2022.
	MSC - Programming - 2022 Spring Youth Floor Hockey	Ongoing	JA, SD						Registration has openend and will start in May.

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	MSC - Programming - Kilt Skate 2023	Ongoing	AL & Others						Will work with South Glengarry to coordinate event
	MSC - Programming - tennis, pickleball, basketball, walking track	Ongoing	AL, JA, SD						Will be available once ice is removed from arena cement surface. Certain blocks of time will be unavailable due to HVAC construction on the arena surface.
	MSC - Propane Delivery System Repairs	Ongoing	JA, AL						Red Tagged for relief valve and kink in copper line to fireplace in gazebo. Repairs done and red tags removed.
	MSC - Refrigeration Plant Certification TSSA	Ongoing	AL, JA						New insurance provider inspection occurred in April 2021 for boilers and vessels conformity. TSSA certificates received but inspections occur yearly
	MSC - Replacement of toilets and shower heads	Completed	JA, AL						Equipment ordered and replacement occurred early in January
	MSC - Replacement of flush handles on urinals	Ongoing	JA, AL						Urinal flush handles have been ordered and will be replaced
	MSC - Summer Camp	Ongoing	AL, JA						Two week full-day camp with Youth Unlimited has been confirmed
	Recreation Associations - Playground inspections	Ongoing	JD, GB						Weekly visual inspections by grass-cutting staff and start of season, mid-season and end of season inspections done by Parks Staff at playgrounds in Apple Hill, Dalkeith, Dunvegan and Glen Robertson

Preparation

Execution

Complete