



Community Development Committee

5a

MINUTES

Wednesday, March 2, 2022 at 3:00 pm
Through ZOOM

PRESENT: Carma Williams, Deputy Mayor & Chair
Jeff Manley, Councillor
Michael Madden, Councillor
Brenda Noble, Councillor
Gina Dragone, Community Representative
David Fillion, Community Representative
Rory Levert, Community Representative
Dean MacGillivray, Community Representative
Sarah Huskinson, Chief Administrative Officer / Clerk
Anne Leduc, Director – Community Services / Recording Secretary
Natalie Charette, Economic Development and Communications Coordinator
Darrell Cox, Development and Marketing Coordinator
Kieron Hunt – Planning Lead – FBM
Brianna Maxwell – Junior Planner - FBM

REGRETS: None

1) CALL TO ORDER

The meeting was called to order at 3:02 pm by the Chair.

2) DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3) ADDITIONS, DELETIONS OR AMENDMENTS

- 8 c) v) New Municipal Building
- 8 f) Rural Economic Development Fund

4) ADOPTION OF THE AGENDA

Moved by: Jeff Manley

Seconded by: Brenda Noble

THAT the agenda for the Community Development Committee for March 2, 2022 be adopted as amended.

Carried.

5) ADOPTION OF THE PREVIOUS MINUTES

Moved by: Rory Levert

Seconded by: Jeff Manley

THAT the minutes of the February 23, 2022 Community Development Committee meeting be accepted as presented.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

7) DELEGATIONS

Commercial Gap Analysis update by Kieron Hunt – Planning Lead at FBM

Mr. Kieron Hunt, Planning Lead and Mrs. Brianna Maxwell, Junior Planner at FBM spoke about the process and timeline surrounding the Commercial Gap Analysis for the Township of North Glengarry. Mr. Hunt expects to be on site in North Glengarry early in February to gather more data. The process will include stakeholder calls, an on-line survey, an inventory analysis and mapping, trade area analysis, retail and commercial evaluation. The draft document should be ready for the March 30, 2022 Community Development Committee meeting. Information will include Business targeting, action planning and policy considerations. The final report will be ready to be presented to Council in April. This will be followed by two community consultations to inform the population on the findings of the report.

Mrs. Williams asked for an additional face-to-face (ZOOM) meeting which has been tentatively scheduled for April 14, 2022 to ensure that the Committee Members are kept up to date on the progress.

8) AGENDA ITEMS

a. Educational Reform / School Boundary Working Group

The United Counties of Stormont, Dundas and Glengarry are organizing a Rural Education Symposium on February 3, 2022. The invitation was shared with the Committee Members who are encouraged to participate. Mr. Jeff Manley shared that the school boards indicated that they would have appreciated being consulted during the process. Mrs. Gina Dragone asked if the report was available to which the Chair indicated that it is located on the SDG website.

b. Electoral Reform Placeholder

There is no update at this time though Mr. Rory Levert has advised that MP Eric Duncan will be in contact with the group once there is information to share on this file.

c. CAO Update

i. Master Servicing Plan

Mrs. Sarah Huskinson advised that some information was received from EVB on the Southeast quadrant and that the project will now be piloted by Mr. Timothy Wright, the Township's new Public Works Director. The Master Servicing Plan will include both Alexandria and Maxville.

ii. Alexandria Lagoon

Mrs. Huskinson has turned this project over to Mr. Wright who will be preparing a Request for Proposals for Engineering Designs and Project Management for the Lagoon using a phased approach.

iii. IHA

Mrs. Huskinson and Mr. Jacob Rheame, the Township's Chief Building Official, have met with JL Richards who are performing the site review on behalf of the Township. At this time, it is estimated that the site plan will be presented to Council during a Special Council Meeting in February, and if only minor changes are required, it would then be passed at the next Council Meeting. Mr. Peter Young Planner for the United Counties of Stormont, Dundas and Glengarry, has assisted in reviewing the site plan as a whole and will be present during the Special Council Meeting.

iv. Development Charges Study

The project is on hold at this time given that the United Counties of Stormont, Dundas and Glengarry are performing a Growth Study and that population data through Statistics Canada is only available in February 2022.

d. Review of Committee activities over the last 3 years

The Terms of Reference for the Committee were included in the agenda package. The Chair asked the Committee Members to perform a cursory review of the activities undertaken by the Committee, including items that may be unfinished or projects that they might want to tackle prior to the end of the Committee's mandate. The Committee will be asked to re-evaluate its goals at the beginning of the next term of Council.

e. Development & Marketing Coordinator

Mr. Darrell Cox updated the Committee Members on the work done to verify if properties are available for sale, those that are in the process of changing owners and some residential developments that are in the early planning stages.

The Marketing Plan is well underway and with the announcement of the Rural Development Fund, there is a possibility of financing the video components. Staff has been asked to come back to the March 2nd meeting with a finalized plan describing the steps to fund the videos.

f. Economic Development and Communications Officer

Mrs. Natalie Charette updated the Committee Members on the activities relating to Business Retention and Expansion including the new Alexandria Community Market on Main Street which will accommodate 15 local vendors. Several branding initiatives are being explored with South Glengarry and Mrs. Charette has worked in partnership with other departments to update web pages, create Facebook postings and comment on the Marketing Plan.

g. Rural Economic Development Fund

The intake for the Rural Economic Development Fund will open on February 7 and closed on March 7, 2022. Staff will share this information with the community at large and also has the intention of applying for the creation of the videos to promote residential, development and business attraction.

The Marketing Plan, specifically the videos component, will be prepared to include the proposed funding methods for the next Committee Meeting for the members' review and approval.

9) PENDING BUSINESS

None

10) CORRESPONDENCE/INFORMATION ITEMS

None

11) NEXT MEETING – April 14, 2022 at 3 pm at the Sandfield Centre at Island Park.

12) ADJOURNMENT

The meeting was adjourned at 4:53 pm by Mr. Jeff Manley.

Carma Williams
Chair