



## **STAFF REPORT TO COUNCIL**

**Report No: AD-2022-06**

**April 25, 2022**

From: Sarah Huskinson, Chief Administrative Officer

RE: Use of Corporate Resources During an Election Year

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### **Recommended Motion:**

THAT Council of the Township of North Glengarry receives the Staff Report No. AD-2022- 06 and

THAT Council adopts a policy that provides direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters; and

THAT Council adopt by law No. 23-2022 and that by-law be read a first, second and third time in Open Council this 25th day of April, 2022.

### **Background / Analysis:**

To remain in compliance with the Municipal Elections Act, public funds are not to be used for any election campaign purposes, including the promotion of, or opposition to, the candidacy of a person for elected office.

The Township first passed this type of policy in 2018, having relied on the Municipal Elections Act in the past. Since then, there have been changes to the MEA which warrant a new policy.

This policy gives direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters. The Municipal Clerk is responsible for conducting an election and may provide for any matter or procedure that is not otherwise provided for in an Act or regulation and in the Clerk's opinion, is necessary or desirable for conducting the election. The draft policy is attached as Appendix "A"

### **Alternatives:**

Option 1 (recommended) approve the attached by-law with the policy

Option 2 (not recommended) do not approve the attached by-law.

### **Financial Implications:**

None.

**Attachments & Relevant Legislation:**

By-law No. 23-2022

Municipal Elections Act, 1996.

**Others Consulted:**

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Reviewed and Approved by:  
Sarah Huskinson, CAO/Clerk