



STAFF REPORT TO THE COMMITTEE OF THE WHOLE

Report No: CS-2021-02

January 20, 2021

From: Anne Leduc – Director of Community Services

RE: Community Services January 2021 Workplan

Recommended Motion:

THAT the Committee of the Whole receives Staff Report CS-2021-02

Background / Analysis:

The table enclosed at the end of this report shows the progress on the various projects undertaken by the Community Services Department.

ADMINISTRATION

COVID-19

- Staff has been keeping abreast of the information forwarded by the different ministries and Public Health and sharing the information with the different users in our facilities.
- Recreational facilities have been closed to the public since the Christmas holidays.

Memberships and Ice Contracts – Further to the COVID-19 lockdown in December, memberships at the Tim Hortons Dome will be adjusted according to the length of closure. Ice contracts will also be adjusted to reflect the ice cancellations.

Recreation Directors Meetings – Staff has participated in the SDG/Cornwall Recreation Directors Meeting on December 8th to discuss the impacts of the changing regulations surrounding COVID-19.

Removal of Aquatic Vegetation at Mill Pond – An application was submitted to the Department of Fisheries and Oceans in the fall and permission was granted by this organization to allow the Township to continue removing aquatic vegetation at Mill Pond for 2021.

Request for Proposals – The RFP for Engineering and Project Management Services closes on January 22, 2021.

Staffing – Staffing has been adjusted in response to the lockdown announced just prior to Christmas.

Statistics Canada – Staff was contacted by Statistics Canada to respond to a survey on COVID-19 impact on energy usage for the Maxville & District Sports Complex.

Training

- Several members of staff attended an on-line Management Training with Alan Whyte on two consecutive Wednesdays at the end of November.
- The Director participated in a Leadership course through ORFA on Monday mornings in November and December 2020.

COMMITTEE AND WORKING GROUP ACTIVITIES

Arts, Culture and Heritage Committee

- Participated in the November Arts, Culture and Heritage Committee
- The Community Improvement Plan will be reviewed once the Development and Marketing Coordinator has had an opportunity to advance on the action items included in the plan.
- Discussed the last round of Regional Incentive Program approvals for the Township of North Glengarry.
- The Community Grants Program will be accepting applications until February 17, 2021.

Community Development Committee

- Interviews are proceeding for the hiring of the Development and Marketing Strategy.

EVENTS AND ACTIVITIES

Boys and Girls Club Activities – The Glengarry group has migrated its activities to an on-line format. The Township has shared the registration information on its Facebook page.

Canada Day Activities – Staff has submitted an application for Canada Day 2021 which would concentrate of a virtual format similar to what was done through the Grotto Concerts series.

Great Canadian Kilt-Skate – Due to COVID-19, this event has been transformed into a “Home edition” which encourages participants to skate on their backyard or community outdoor rinks and post pictures of themselves in their kilts.

Yoga Programming – The winter 2021 classes were migrated fully to on-line through ZOOM due to the COVID-19 lockdown.

FACILITIES

Community Centres

- The Department has been communicating regularly with the Municipal Recreation Association volunteers to inform on the changes surrounding COVID-19 regulations and requirements.
- The MRAC met in November to discuss the 2021 Operating and Capital Budgets. Funding for Operating and Capital expenditures will be brought to Council during the 2021 budget exercise.
- Plexiglas is being installed through the coordination efforts of Todd McDonell and the Recreation Association volunteers who manage Community Halls.

Glengarry Sports Palace

- The condenser from Maxville was moved and reconnected to the Glengarry Sports Palace refrigeration system.
- Small painting projects (interior lobby, staff room, board room doors) have been performed.
- Bleachers have been completely sprayed down and washed.
- Lobby bathroom floors have been stripped and waxed.
- The Fire Suppression for cooking equipment has been inspected.
- A pole and electrical conduits have been passed and fibre has been brought into the Glengarry Sports Palace and the Alexandria Library. Minor connections will be finalized by the Township's IT personnel.
- A high pressure switch was changed on the chiller which was causing the refrigeration plant to shut down.
- Health and Safety inspections were done for November and December 2020.

Island Park

- Wiring has been passed to ensure hard wiring is available for computer equipment in the Gary Shepherd and Sandfield Hall.
- Electrical plugs with USB ports have been installed in the Gary Shepherd and Sandfield Hall.
- Thin ice signage has been installed near Mill Pond.
- Health and Safety inspections were done for November and December 2020.

Maxville & District Sports Complex

- The hallway leading to the change rooms has been painted.
- The change rooms have been painted.
- The showers in the change rooms have been painted.
- The floor in the Community Kitchen was stripped and waxed.
- The floors in the Community Hall bathrooms were stripped and waxed.
- Repairs were done to the dishwasher in the Community Kitchen.
- Health and Safety inspections were done for November and December 2020.

Tim Hortons Dome

- Staff is regularly monitoring the Tim Hortons Dome's pressure system, fire suppression system, back-up generator and general condition of the facility.
- Sensors have been installed on the back-up generator and power supply to advise of a power failure event through the alarm monitoring system.
- Health and Safety inspections were done for November and December 2020.

OTHER

Community Improvement Plan / Regional Incentives Program

- Staff is continuing to promote the CIP with qualifying North Glengarry property owners.
- Met with the successful applicants to the fall round of the SDG Regional Incentives Program to sign the contracts.

Meetings (virtual or otherwise) – Staff has participated in the:

- SDG Regional Incentives Program Review.
- SDG Economic Development Program and Goals Review.
- Eastern Ontario Communications Virtual Conference.
- OMAFRA's Data Tools & Analysis for Economic Development workshop

Other Economic Development Activities – Staff:

- Is working with a submitter on two Blue Plaques for Hugh Munro and John D. McIntosh for two properties on St. Georges Street.
- Provided the Maxville and Alexandria Chambers with information regarding various government programs to share with their membership.
- Shared information with businesses and community groups regarding grants and funding opportunities.
- Supported property owners during the application process for the Community Improvement and Regional Incentive Programs.
- Supported the Light-Up North Glengarry incentive along with other community partners.
- Supported the filming activities for Fireside Pictures in Alexandria.
- Collaborated with the Eastern Ontario Training Board in promoting the Employer One Survey.
- Worked on the modified version of the Great Canadian Kilt Skate.

Press Releases / Videos / Ads

- Video promoting the Community Grants Program with Councillor Jeff Manley.
- The Great Canadian Kilt Skate returns to North Glengarry with socially distanced "Home Edition" running from December 31, 2020 to February 28, 2021 .
- Township Holiday Closures & COVID-19 Lockdown / AVIS – Congé des fêtes et confinement COVID-19.

- Repairs to the Glengarry Sports Palace.

Website, Social Media and traditional media.

- eScribe tool for Council Agendas and Minutes is now integrated directly into the Township's website.
- Posted information to Facebook on:
 - Government programs and links
 - Thin Ice on watercourses
 - Holiday hours
 - COVID-19 adjustments to facilities and Township Office hours
 - Holiday garbage and recycling changes to schedules
 - And other
- Created new webpages and updated website as needed.

COMMENTS

This report is presented for information purposes only.

Alternatives:

None

Financial Implications:

None

Attachments & Relevant Legislation:

Community Services January Workplan

Others Consulted:

None

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk