



STAFF REPORT TO COUNCIL

Report No: TR2022-19

October 18, 2022

From: Kimberley Goyette – Director of Finance/Treasurer

RE: Bylaw Enforcement Replacement Vehicle

Recommended Motion:

THAT Council of the Township of North Glengarry approve the purchase of a passenger van for use by the Bylaw Enforcement Officer to an upset limit of \$65,000; and

THAT the Council of the Township of North Glengarry approves the additional \$15,000 be taken from the Fleet Fund reserve.

Background / Analysis:

During the 2022 budget deliberations, Council approved the purchase of a ½ ton truck to replace Unit #64 which was purchased in 2011. The vehicle is past its useful life and a Request for Tender (RFT) was advertised in the summer of 2022 as the budget approved was \$50,000.

There were no bidders for the purchase of this vehicle even after calling vendors to see if they were interested or had a vehicle. Current delivery dates for new vehicles are close to one year.

The Bylaw Enforcement Officer then took it upon himself to try and find a suitable vehicle that would work for both the bylaw enforcement and animal control tasks of his job. Three vehicles were located at different dealerships in the Ottawa area. They range in price from \$57,123 to \$60,282 and availability is limited.

It is being requested that Council approve the purchase of the passenger van, with another \$15,000 being taken from reserves to cover the increased cost.

Alternatives:

1. Council approves the request with additional funding.
2. Council denies the request.

Financial Implications:

Although Council originally approved \$50,000 for a ½ ton truck, a van would be suitable to meet the needs of the Bylaw Enforcement officer, however an additional \$15,000 is required to cover the costs from the fleet reserve.

Attachments & Relevant Legislation:

N/A

Others Consulted:

Director of Building, Bylaw and Planning

Reviewed and approved by:
Sarah Huskinson, CAO/Clerk