



STAFF REPORT TO COUNCIL

Report No: PW 2024-11

March 25, 2024

From: Timothy Wright, Director of Public Works

RE: Award of Bulk Water Station

Recommended Motion:

THAT Council receives Staff Report No. PW 2024-11, Award of Bulk Water Station;

AND THAT Council authorizes the award of the bulk water fill station to Flowpoint for \$89,971.97 plus HST.

Background / Analysis:

This report is being provided to Council to award the tender for the bulk fill station. The bulk water fill station is a dispenser that will be installed on the fire hydrant across from the Alexandria Water Tower on Industrial Boulevard. The bulk water fill station will digitally record and dispense water to bulk fill trucks that currently purchase water for different uses such as filling backyard pools.

Currently, companies fill their trucks under an operator's supervision, however short staffing and emergency calls would at times necessitate using the honour system with these users. The output into the trucks is also an estimate as there is currently no meter at the current bulk output location. This station will assist staff greatly in accounting for water loss as they will know exactly how much water is being taken by bulk users instead of an estimate. The timing of this installation is also ideal as there is expected to be a large demand for water this year from provincial construction projects.

Large users (companies) will have an account with a pin number and one-off users can utilize a credit card to pay at the station. The final billing rate has yet to be determined and will appear yearly in the township's fees and charges by-law.

Bid Comparison:

Bulk Fill Station	
Budgeted Amount	\$ 80,000.00
Flowpoint	\$ 89,971.97
Franklin Miller	\$ 96,558.00
SCG Process	\$ 160,750.00

Alternatives:

N/A

Financial Implications:

Council approved \$80,000 in the 2024 budget for the bulk fill water station. The lowest bid is \$9,971.97 over this amount however it includes the addition of a five-year maintenance warranty program.

Staff will return to Council with additional information and recommendations on increasing the bulk water fill rate with comparisons from local municipalities and to reflect the addition of the station. This report will also include an analysis for the timeline required to break even on this project.

Attachments & Relevant Legislation:

Flowpoint Sketch and Brochure

Others Consulted:

Dean McDonald, Environmental Services Manager

Reviewed and approved by:
Sarah Huskinson, CAO/Clerk