



STAFF REPORT TO COUNCIL

Report No: CS-2024-13

April 8, 2024

From: Anne Leduc – Director of Community Services

RE: Award RFT for Maxville & District Sports Complex Engineering Services

Recommended Motion:

THAT Council THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2024-13; and

THAT Council directs the Mayor and the Chief Administrative Officer to enter into a contract with 10097047 Canada Inc. operating as EVB Engineering in the amount of \$70,060.00 for the Engineering Services for the Maxville & District Sports Complex Ice Surface Floor and Dasher Board Replacement;

THAT Council directs staff to perform the geotechnical testing and structural inspections to determine the scope of work to repair the east wall; and

THAT Council approves the transfer of the remaining funds from this Capital project into a construction reserve for the Maxville & District Sports Complex’s cement pad and dasher board replacement.

Background / Analysis:

On January 29, 2024 Council approved \$200,000 towards the engineering designs as part of the Maxville & District Sports Complex’ 2024 Capital Budget items. The Request for Tenders was issued on February 26, 2024 and a non-mandatory site visit was performed on March 4, 2024. The closing date for the tender was March 28, 2024. At that time, three submissions were received.

Total scores are represented in the tables below and are based on based on 100. Pricing excludes HST.

Stage 1 – Technical Response Qualifying Score	Weight	Architecture 49	EVB Engineering	BBA Engineering
	70	62	62	62

Stage 2 – Pricing Response Qualifying Score	Weight	Architecture 49	EVB Engineering	BBA Engineering
		\$98,560.00	\$70,060.00	\$140,000.00
	30	20	30	10
TOTAL SCORE	100	82	92	72

The Request for Tender included a request for additional services required to evaluate the repair options for the east arena wall along with engineering designs specific to that wall and the evaluation for the replacement of the Electrical Refrigeration System Controls Panel for the refrigeration plant. The costs are included in the Request for Tender pricing above.

Given the price received for the engineering designs, staff proposed to use a portion of the remaining funds for geotechnical testing and structural inspections for the east wall. The results of these will allow us to include or exclude repairs for the east wall as part of the construction bid. Having this information in hand during the design phase allows the municipality to proceed with construction in a timely manner and mitigate having to deal with a change of scope during construction that might delay the timeline and completion of the project.

Staff proposes that, at the end of 2024, the remaining funds be placed in a construction reserve for the Maxville & District Sport Complex's cement pad and dasher board replacement.

Alternatives:

Option 1 – Recommended - That Council approves the proposed recommendations.

OR

Option 2 – Not Recommended – That Council declines the proposed recommendations.

Financial Implications:

Council has approved \$200,000.00 for the engineering designs for the replacement of the ice surface floor and the dasher boards as part of the 2024 Capital Budget. The fee of \$70,060.00 plus HST submitted by EVB Engineering falls within that budgetary envelope for this project. The funds for geotechnical testing and structural inspections are expected to be approximately \$25,000.00. This cost also falls within the allotted Capital Budget. The remaining amount could be transferred into a construction reserve for this facility at the end of 2024.

Attachments & Relevant Legislation:

N/A

Others Consulted:

Zoe Bougie – Director of Finance

Nicholas Hansen – Facilities Lead Hand

Jerome Andre – Equipment Operator

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk