



Regular Season Ice Rental Requests – 2024/2025

Participants are invited to submit, in writing, their Regular Season 2023/2024 ice rental requests including **either 1 special event or 1 tournament**. Please list any hall or boardroom requirements, so that specific dates can be coordinated with your ice rental requests.

All requests for **regular season** ice must be received by The Township of North Glengarry's Recreation Department on or before **Friday June 7, 2024, at 4:00 pm**. Any requests received after this date will be considered after all on-time submissions. The Township of North Glengarry reserves the rights to negotiate times with all user-groups once the Ice Rental Request have been received due to priority programming within the municipality.

PLEASE NOTE that unless other formal arrangements have been agreed upon by the Township of North Glengarry:

- 50% of ice rental costs are due prior to the first ice rental and
- 50% is due prior to January 1, 2025.

Ensure that all applicable forms (2024/2025 Regular Season Ice Rental Request Forms, Ice Rental Contract and / or Hall Rental Contract) are fully completed, signed, and returned. Endorsement indicates that the signing authority has read and understood the enclosed policies. It further indicates that the individual understands that they are responsible for forwarding a copy of the policy to their registrants, managers, coaches, visiting teams and affiliates. Please refer to policies regarding ensuing actions if a breach has occurred.

All 2024/2025 contracts must be signed before your season begins.

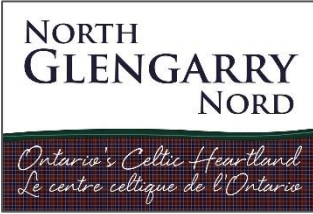
2024/2025 contract fees will be based on the 2024 fees according to the User Fees and Charges By-Law.

Groups and organizations without a contract will be subject to the 2024 fees until December 31, 2024 and adjusted as of January 1, 2025 according to the 20254 fees in the User Fees and Charges By-law.

Return forms by:

- 1) Scanning and emailing to recreation@northglengarry.ca
- 2) Mail or drop off to:

Township of North Glengarry
Recreation & Community Services Department
3720 County Road 34 RR#2
Alexandria, Ontario, K0C 1A0
Attention: Community Services Department



**Recreation & Community Services Department
Ice Request Form**

(Target start date - September 20, 2024 – March 31, 2025 – Alexandria)

(Target start date - September 20, 2023 – March 31, 2025 – Maxville)

Name of group or organization: _____

Contact person & position*: _____

***Please note that this person will be the only agent authorized to request changes to contracts and to book additional ice.**

Mailing address:

Street Number and Name: _____ Unit Number: _____

Hamlet/Town/City: _____ Province: _____ Postal: _____

Home phone: _____ Cell phone: _____

Email: _____

<p>ICE REQUEST IS FOR <input type="checkbox"/> Maxville District Sports Complex <input type="checkbox"/> Glengarry Sports Palace</p> <p>FACILITY: <input type="checkbox"/> ICE <input type="checkbox"/> HALL <input type="checkbox"/> KITCHEN <input type="checkbox"/> OTHER _____</p> <p>Day of the Week: _____ Time: _____</p> <p>Start Date: _____ End Date: _____</p> <p>Exclusion Dates: _____</p>
<p>ICE REQUEST IS FOR <input type="checkbox"/> Maxville District Sports Complex <input type="checkbox"/> Glengarry Sports Palace</p> <p>FACILITY: <input type="checkbox"/> ICE <input type="checkbox"/> HALL <input type="checkbox"/> KITCHEN <input type="checkbox"/> OTHER _____</p> <p>Day of the Week: _____ Time: _____</p> <p>Start Date: _____ End Date: _____</p> <p>Exclusion Dates: _____</p>
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**ONE (1) SPECIAL EVENT OR ONE (1) TOURNAMENT REQUEST
PER ASSOCIATION RUNNING IN CONSECUTIVE DATES**

FOR: **Maxville District Sports Complex** **Glengarry Sports Palace**

Date: _____ Start Time: _____ End Time: _____
FACILITY: ICE HALL KITCHEN OTHER _____

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